



JOB DESCRIPTION

Position Title: **Lead Inspector**

Working Area: **Hazardous Materials Storage**

Class Code: 4302

Non-Exempt

EEO Code: 03

Effective Date: August 30, 2002

Major Function

Technical work involving the enforcement of laws and regulations related to pollutant storage facilities.

Essential Functions

Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.

Investigates, makes recommendation, and notifies affected parties of environmental complaints and/or violations. Reports violations to program supervisor for review and disposition with Florida Department of Environmental Protection. Performs on site inspections of tank storage facilities, to include, but not limited to water sampling, field research and investigations. Investigates hazardous waste sites and recommends corrective action.

Obtains environmental information necessary for permit applications. Reviews hazardous waste permit applications. Conducts pollution abatement and resource management studies, projects and programs as required.

Prepares environmental assessments and/or impact statements for County administered Federal, State, and local projects and programs.

Develops cases and represents the department in enforcement proceedings. Prepares and sends the necessary enforcement correspondence. Revisits sites for compliance at appropriate intervals to insure compliance with regulations. Enforces remedial action when necessary.

Performs other duties as assigned or as may be necessary.



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Storage

Minimum Qualifications

Knowledge of applicable environmental Federal, State, and County laws, regulations, and codes. Knowledge of environmental permit requirements. Knowledge of apparatus and techniques used in field and laboratory testing related to pollution abatement and resources management related activities.

Ability to utilize field and laboratory testing equipment. Ability to communicate effectively both orally and in writing. Ability to establish and maintain effective working relationship with the public, regulatory agencies and other County members. Ability to study and analyze technical information and plans. Ability to maintain accurate records and prepare written reports.

High School Diploma or GED and four (4) years experience in environmental regulatory enforcement, code enforcement, or inspection services. Prefer experience in underground storage tanks and/or fire inspection experience. Prefer a Bachelor's Degree in Environmental Engineering or a closely related field.

Must possess and maintain a valid Florida Driver's License.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

Working Conditions

The work environment for this position involves some office work with field inspections. Incumbent in this classification may be required to stand or walk for prolonged periods of time while conducting inspections. Incumbent may be required to climb ladders to inspect contaminated sites. This position would be exposed to high levels of dust, dirt, fumes, noise and chemicals. Incumbents in this position must follow safety procedures carefully.

